217 Highly Capable Program Plan

Fiscal Year: 21-22

Milestone: Needs More Work (Printed 12/14/2021)

District: Manson School District **Organization Code:** 04019

ESD: North Central Educational Service District 171

Page 1

Directions

All Local Education Agencies (LEAs) must complete this application for the 2021-22 school vear.

- Page 1 must be updated annually: District indicates if accepting Highly Capable funds, signs and dates assurances to comply with Highly Capable Program requirements.
- Pages 2 through 7: LEA information entered on pages 2-6 of FP 217 will roll over from the LEA's last approved Highly Capable Comprehensive Plan. If changes were made on any Page (2-6) check the box on this page, then make changes on the appropriate page. Page 7 is to be updated annually.

REMINDER: The Highly Capable funding formula is based on 5.0 percent of each LEA's population. This is a funding formula and does not mean a certain percentage of students must be identified.

Your school board must approve the information and data you enter in this form package annually. In iGrants form Package 217 (fiscal year 2021-22), click Print All, to the right of Save. (WAC 392.170.025)

Program Monitoring and Review

OSPI staff will review District Highly Capable plans during the Consolidated Program Review (CPR) process. Districts will be reviewed during Consolidated Program Review cycle, even if they are not accepting funds, as Highly Capable is part of the program of basic education under **RCW** 28A.150.220(3)(g)3).

Updated Pages

Updates have been made to the following pages:

Page 2 Page 3

Page 4 Page 5

☐ Page 6

☐ Page 7

Assurances: Comply with State Law and Regulation

NOTE: As part of RCW 28A.150.220(3)(g), the instructional program of basic education provided by each LEA shall include programs for Highly Capable students. Consistent with OSPI's approach to the Learning Assistance Program and the Transitional Bilingual Instructional Program, an LEA does not have to accept funds. It does need to ensure services are provided to students who qualify. Under the law, LEAs are to identify their most Highly Capable students and serve them. See RCW 28A.185.020 (1) and (2).

Please check only one box below:

LEA accepts Highly Capable allocation for 2021-22 school year. LEA agrees to the comply with:

a. RCW 28A.150.220(3)(g)(3)

The instructional program of basic education provided by each LEA shall include: (q) Programs for highly Capable students under RCW 28A.185.010 through 28A.185.030.

b. RCW 28A.185.020

Highly Capable program requirements provided in state law.

C. WAC 392-170-012

Highly Capable program requirements provided under OSPI rules. WAC 392-170

- d. Annually report the students served in the LEA's Highly Capable program in CEDARS.
- e. Your school board must approve the information and data you enter in this form package annually. LEA understands that OSPI staff will review the Comprehensive Plan during the Consolidated Program Review (CPR) process.
- f. Annually complete the End-of-Year Report (iGrants Form Package 250).
- g. Follow RCW 28A.185.020 District practices for identifying the most Highly Capable students must prioritize equitable identification of low-income students.
- h. Follow RCW 28A.300.770 Highly Capable students -Identification procedures. Assessment process for identification as Highly Capable student.

☐ LEA DOES NOT accept Highly Capable allocation for the 2021-22 school year. LEA understands that under the Basic Education Act, it must offer a Highly Capable program that complies with RCW 28A.150.220(3)(g). This includes a responsibility to identify and serve their most Highly Capable students. LEA agrees that it will:

- a. Annually report the students served in the district's Highly Capable program in CEDARS.
- b. Annually complete applicable portions of the End-of-Year Report (iGrants Form Package 250). This includes annually reviewing and validating CEDARS data.
- c. Your school board must approve the information and data you enter in this form package annually. LEA understands that OSPI staff will review the Comprehensive Plan during the Consolidated Program Review (CPR) process.
- d. Follow RCW 28A.185.020 District practices for identifying the most Highly Capable students must prioritize equitable identification of low-income students.
- e. Follow RCW 28A.300.770 Highly Capable students -Identification procedures. Assessment process for identification as Highly Capable student.

V	District officials have read, and the district complies with, the above.	e laws and regulations
Au	thorized Representative Name:	Yvonne Walker
ı		

Authorized Representative Title:	Superintendent
Date: (MM/DD/YY)	09/02/21

Highly Capable Program Coordinator	
Contact Name:	Heather Ireland
Contact Organization:	Manson School District
Contact Email:	hireland@manson.org
Contact Phone:	509-687-9585
Contact Name:	
Contact Organization:	

Highly Capable Program Parent Organization	
Is there a parent organization in your area? ☐ Yes ☑ No	
Contact Name:	
Contact Organization:	
Contact Email:	
Contact Phone:	

District's Highly Capable Student Definition and Learning Characteristics RCW 28A-185-030, WAC 392-170 | 035 | 036

Instructions

- 1. Select one check box.
- 2. If you check the second box, provide the district's unique definition of a Highly Capable student and learning characteristics.
- District uses the state's definition for students who are Highly Capable, and to define the learning characteristics that could be evident in students identified as Highly Capable.
- District uses a unique definition that integrates elements of the state's definitions.

Highly Capable Student: Unique District Definition and Learning Characteristics.

Statement of Purpose (OPTIONAL)

District has a statement of purpose for the Highly Capable program.

☑ Yes ☐ No

Identification Process: Notification, Referral, Screening, Assessment, Selection, Appeal RCW 28A-185-030, WACs 392-170 | 042 | 045 | 047 | 055 | 060 | 070 | 075

Instructions

Identification procedures must occur at all grade levels in the district. The demographics that characterize your district's Highly Capable students should reflect the demographics of the district's population. Once a student is identified, the district provides services across all grade levels — for as long as he or she remains in the district.

Every Item is Mandatory

- 1. Mark each check box in sections A, B, C, D and E to affirm that these WAC requirements are in
- 2. Write your response where indicated.

A. Annual Notification WAC 392-170-042

Assurances

Public notification for parents and students before any major identification activity.

Public Notification

- Translated into languages spoken by the communities whose students attend the schools in your district, as necessary to reach the families whose children attend schools in your district.
- Published across multiple communication channels with circulation adequate to notify parents and students throughout the district.

B. Referral Process <u>WAC 392-170-045</u> | <u>055</u>

Assurances

- District uses a specific process to refer students for the Highly Capable program
- Referral process permits referrals from teachers, other staff, parents, students and community members.

C. Parental/Legal Guardian Permission WAC 392-170-047

District must have on file written or electronic signature permission to assess and start HCP **services**. Every item listed below is required by WAC 392-170-047.

Assurances

- District gets permission to assess.
- District gets permission to start services.

Every assurance in the table below is mandatory.

Permission to Test Includes		Permission to Start HCP Services Includes	
Explanation of the procedures for identification of a student for entrance into the HCP.	P	Explanation of the procedures for identification of a student for entrance into the HCP.	P
Explanation of the process for appealing the selection decision of the multidisciplinary selection committee.	P	Explanation of the process for appealing the selection decision of the multidisciplinary selection committee.	P
Explanation of the procedures to exit a student from the program.	P	Explanation of the procedures to exit a student from the program.	V
Information on the district's program and the options that will be available to identified students.	P	Information on the district's program and the options that will be available to identified students.	P

D. Screening Procedures **OPTIONAL** <u>WAC 392-170-045</u> | <u>055</u> | <u>060</u> | <u>075</u>

Instructions

The referral process could include a method to screen out students who do not qualify for the HCP, based on clear current evidence.

The district uses a screening process. Yes **☑** No **☐**

If yes, click the **NEW** button and complete the tables to document the type of screener by grade level.

If no, continue to Part E.

Do Not Lose Your Data - Click Save!

Click **Save** at the top of the page after you complete each table.

Screening Procedures

Assurances

Mark both check boxes to affirm that WAC requirements detailed in 392-170-055 and 392-170-060 are in place.

- District has a clearly defined and documented screening process.
- All tests and other evaluation materials used in the screening meet requirements of WAS 392-170-060 Nondiscrimination in the use of tests.

Instructions

MSC Considers Screening and Assessment Data

Make sure your multidisciplinary selection committee reviews all the data you collect through your screening procedures and your assessment process.

WAC 392-170-075 Selection of Most Highly Capable

[selection] "(3) Shall be based on a selection system that determines which students are the most highly capable as defined under <u>wac 392-170-055</u>, and other data collected in the assessment process."

If you checked the **K12 box**, do NOT check the boxes below individual grades.

. ,	Screener by Grade Level													
Cognitive	K12	К	1	2	3	4	5	6	7	8	9	10	11	12
CogAt 7-Screening Form														
CogAt 7-Full Battery					П	П				П				
Naglieri Nonverbal Aptitude Test (NNAT2)														
Stanford Binet Intelligence Scales (SB5)				П										
Stanford Binet Intelligence Scales for Early Childhood (Early SB5)										П				
Wechsler Intelligence Scale for Children, 4th Edition (WISC IV)				П										
Woodcock-Johnson IV (WJ IV)														
Otis-Lennon School Ability Test, 8 Edition (OLSAT 8)														
Other: Name(s)														
Academic Achievement				9	Scre	ener	· by	Grad	de Lo	evel				
Academic Achievement	K12	К	1	2	3	4	5	6	7	8	9	10	11	12
State Assessment(s)						P	V	V	v	V	v	V	V	
MAP for Primary Grades (MPG)														
Measures of Academic Progress (MAP)				П		П								
Iowa Test of Basic Skills (ITBS)														
Iowa Test of Educational Development (ITED)														
Stanford Achievement Test Series, 10th Edition (SAT 10)														
Woodcock-Johnson IV (WJIV)														
Other: Name(s) STAR SIGS	V													
Creativity	Screener by Grade Level													
	K12	K	1	2	3	4	5	6	7	8	9	10	11	12
Torrance Test of Creative Thinking (TTCT)				П		П								
Other: Name(s)														

December hand Dating Cools				9	Scre	ener	by	Grad	le Le	evel				
Research-based Rating Scale	K12	К	1	2	3	4	5	6	7	8	9	10	11	12
State Assessment(s)														
Scales for Rating the Behavioral Characteristics of Superior Students (Renzulli Scales)														
Scales for Identifying Gifted Students, 2004 (SIGS)	P													
WaKIDS (Washington Kindergarten Inventory of Developing Skills)		V												
Other: Name(s)														
Informal Measures	Screener by Grade Level													
Informal Measures	K12	К	1	2	3	4	5	6	7	8	9	10	11	12
Kingore Observation Inventory														
Teacher Rating Scale-locally developed	P													
Parent Rating Scale-locally developed	V													
Report Card	V													
Portfolio-Work Samples	V													
Other: Name(s)														
REMEMBER: Allow SAVE to complete before hitting the NEW button again.														

E. Assessment Process <u>WAC 392-170-055</u> | <u>060</u>

Assurances

Mark each check box to affirm that WAC requirements detailed in 392-170-055 and 392-170-060 are in place.

- District has a clearly defined and documented assessment process.
- All tests and other evaluation materials used in the assessment meet requirements of WAC 392-170-060 Nondiscrimination in the use of Tests.

Instructions

Use up-to-date assessment tools. Contact individual publishing companies for more information on each assessment.

Other - Name the other data sources you use.

If K12 is marked, do not check any of the individual grade level boxes for the measure.

ALERT: Districts that screen must use different instruments in the assessment process.

Assessment Measures

Cognitivo			As	sess	men	t Me	easu	re B	y Gr	ade	Lev	el		
Cognitive	K12	К	1	2	3	4	5	6	7	8	9	10	11	12
CogAT 7-Screening Form														
CogAT 8-Screening Form														
CogAT 7-Full Battery														
CogAT 8-Full Battery														
Naglieri Nonverbal Aptitude Test (NNAT2)														
Stanford Binet Intelligence Scales (SB5)														
Stanford Binet Intelligence Scales for Early Childhood (Early SB5)														
Wechsler Intelligence Scale for Children, 4th Edition (WISC IV)														
Woodcock-Johnson IV (WJ IV)														
Otis-Lennon School Ability Test, 8 Edition (OLSAT 8)														
Other: Name(s)														

			As	sess	mer	nt Mo	easu	re B	y Gı	ade	Lev	el		
Academic Achievement	K12	К	1	2	3	4	5	6	7	8	9	10	11	12
State Assessment(s)					V	V	P	P	V	P	V	P	V	
MAP for Primary Grades (MPG)														
Measures of Academic Progress (MAP)														
Iowa Test of Basic Skills (ITBS)														
Iowa Test of Educational Development (ITED)														
Stanford Achievement Test Series, 10th Edition (SAT 10)														
Woodcock-Johnson IV (WJIV)														
Kaufman Test of Educational Achievement (KTEA)														
Other: Name(s)	P													

151	ΓAR

Creativity -		Assessment Measure by Grade Level														
	K12	K	1	2	3	4	5	6	7	8	9	10	11	12		
Torrance Test of Creative Thinking																
Other: Name(s)																

Bassauch Bassad Bating Cools			As	sess	mer	nt Mo	easu	re b	y Gr	ade	Lev	el		
Research-Based Rating Scale	K12	К	1	2	3	4	5	6	7	8	9	10	11	12
Gifted Rating Scales, 2003 (GRS)														
Scales for Rating the Behavioral Characteristics of Superior Students (Renzulli Scales)														
Scales for Identifying Gifted Students, 2004 (SIGS)	v													
WaKIDS (Washington Kindergarten Inventory of Developing Skills)		v												
Other: Name(s)														

Tufamual Masanna		Assessment Measure by Grade Level												
Informal Measures	K12	K	1	2	3	4	5	6	7	8	9	10	11	12
Kingore Observation Inventory														
Teacher Rating Scale-locally developed	P													
Parent Rating Scale-locally developed	P													
Report Card	v													
Portfolio-Work Samples	V													
Other: Name(s)														

F. Selection <u>WAC 392-170- 075</u>

Multidisciplinary Selection Committee (MSC) Considers Screening and Assessment Data If you screen, make sure your multidisciplinary selection committee reviews all the data you collect through your screening procedures and your assessment process.

WAC 392-170-075 Selection of Most Highly Capable

Shall be based on a selection system that determines which students are the most Highly

Capable as defined under <u>WAC 392-170-055</u>, and other data collected in the assessment process."

Assurances

- District has documented procedure and board-approved policy that govern selection of the most Highly Capable students by the MSC. This policy and its procedures meet the requirements listed in WAC 392-170-075.
- Board Policy and Procedure Number 2190
- ☐ If not, 2190: Board Policy and Procedure Name or Number

G. Multidisciplinary Selection Committee (MSC) WAC 392-170-070 | 075 | 038

Assurances

MSC members must meet the minimum professional requirements listed in WAC 392-170-070.

- The district's MSC composition and the role of the committee members comply with WAC 392-170-070 and 075.
- Each committee member commits to the strictest level of confidentiality related to the process, documentation, student information and selection.

HCP Services: Continuum and Variety RCW 28A-185-030, WAC 392-170-030

A. Program Services Management WAC 392-170-078 | 080

Assurances

- District provides educational opportunities that take into account each student's needs and capabilities.
- District reviews services for each student periodically to ensure services meet each student's needs and capabilities.

B. Variety and Continuum of Program Services WAC 392-170-078 | 080

Instructions

CEDARS gifted values identifies four primary structures for HCP service delivery:

- General education classroom-based services and programs, CEDARS Gifted Value 32
- Unique HCP Services/Programs, CEDARS Gifted Value 33
- Acceleration Services/Programs, CEDARS Gifted Value 34
- Non-Traditional Services/Programs, CEDARS Gifted Value 35

For each service delivery option or options you provide identify the instructional strategies and curricular modifications teachers integrate to meet the needs of their Highly Capable students.

ALERT: Instructional programming and the delivery of HCP services must be in place at every grade level in your district. Highly Capable students remain in the program until their enrollment in your district ends.

Complete the Gifted Value Tables

For each Gifted Value identify:

- 1. Program options by grade level. If K12 is marked, do not check any of the individual grade level boxes for the measure.
- 2. Instructional strategies and curricular modifications.

CEDARS Gifted Value 32	K12	К	1	2	3	4	5	6	7	8	9	10	11	12
General Education classroom- based services and programs		V	V	V	V	v	P	V	V	P				
Instructional Strategies and Curri	ion													
☑ Differentiation	Curriculum Compacting													
☐ Flexible grouping	☑ Enrichment													
☑ Independent study	☑ Independent projects													

☐ Pacing	☐ Pacing								☑ Content acceleration									
☑ Supplemental instruction in area of the supplemental instruction in area.	of intere	est		☐ Supplemental materials in area of interest														
☐ Cluster grouping				☐ Other Name(s)														
	1			1								1						
CEDARS Gifted Value 33 Unique HCP services and programs	K12	К	1	2	3	4	5	6	7	8	9	10	11	12				
Self-Contained classroom	F-Contained classroom																	
Supplemental pull-out program																		
Specialty online course or courses																		
Other Name(s)																		
Instructional Strategies and Curricula Modification																		
☐ Differentiation					Curr	iculu	m Co	ompa	actin	g								
☐ Flexible grouping					Enric	hme	ent											
☐ Independent study				☐ Independent projects														
☐ Pacing	☐ Content acceleration																	
\square Supplemental instruction in area of		Supp	lem	ental	mat	teria	ls in	area	of in	itere	st							
☐ Cluster grouping		Othe	r Na	me(s	5)													
CEDARS Gifted Value 34 Acceleration services and programs	K12	К	1	2	3	4	5	6	7	8	9	10	11	12				
Advance Placement (AP)																		
Cambridge AICE							П											
College in the High School												v	V	V				
Concurrent or dual enrollment												V	V	V				
Credit by examination																		
Early entrance middle school, high school or college																		
Grade level advancement																		
Honors/Advanced								P	V	V	V	P	P	V				
International Baccalaureate (IB)												П						
Online course(s) for subject acceleration									П	П								
Running Start																		
Subject-based acceleration								V	V	V	V	V	V	V				
Other Name(s)																		
Instructional Strategies and Curr	icula M	lodif	icat	ion														

☐ Differentiation			Curri	iculu	m Co	ompa	actin	g						
☐ Flexible grouping				☑ Enrichment										
☑ Independent study				☐ Independent projects										
✓ Pacing				▼ Content acceleration										
☐ Supplemental instruction in area or	f intere	est		☐ Supplemental materials in area of interest										st
☐ Cluster grouping			Othe	r Na	me(s	5)								
	<u> </u>								1					
CEDARS Gifted Value 35 Non-traditional services and programs K12 K 1						4	5	6	7	8	9	10	11	12
Mentorship														
Collaborative partnership with industry														
Cooperative arrangement with ESD														
Cooperative arrangement with other district(s)														
Supplemental academic competitions														
Supplemental summer enrichment or acceleration														
Supplemental before or after school services and extra-curricular academic activities														
Other Name(s)														
Instructional Strategies and Curri	cula M	lodi1	icat	ion										
☐ Differentiation					Curri	iculu	m Co	ompa	actin	g				
☐ Flexible grouping					Enric	hme	nt							
☐ Independent study					Inde	penc	lent	proje	ects					
☐ Pacing						☐ Content acceleration								
☐ Supplemental instruction in area or	fintere	est			Supp	lem	ental	mat	erial	ls in	area	of in	itere	st
Cluster grouping					Othe	r Na	me(s	5)						

Program Goals, Monitoring and Evaluation WAC 392-170-030 | RCW 28A.185.050 | RCW 28A.150.220

A. District Program Goals WAC 392-170-030

Assurance

District has defined goals for the Highly Capable program and works toward meeting those goals.

ALERT: Keep documentation related to HCP goals on file at the district. District staff make these records available to authorized personnel during the sate Consolidated Program Review cycle and on request.

B. Monitoring: District Records That Demonstrate Compliance WAC 392-170-095 RCW 28A.185.050 | RCW 28A.150.220

Instructions

Keep those records that evidence compliance with state law at the district. Here are some examples of the HCP documents districts must keep on file:

- School board policy and district procedure that govern the district's Highly Capable program
- Assurances
- Annual public notification
- Parent/legal guardian permission notices and letters
- Description/documentation related to processes of identification, selection, appeal and program
- Description/documentation related to program exit
- Documentation related to program options and services
- Records related to individual educational programs for Highly Capable students

Assurance

District maintains records that evidence compliance with the laws and regulations related to the Highly Capable program. District staff makes these records available to authorized personnel during the Consolidated Program Review cycle and on request.

ALERT: Do not upload HCP documentation; keep on file at the district.

C1. Evaluation WAC 392-170-030 | RCW 28A.185.050 | RCW 28A.150.220

Instructions

The evaluation of your HCP should return data that measure:

- 1. The annual efficacy of the district's HCP administration and operations
- 2. Compliance with state laws and regulations related to the highly capable program

Select the methods and activities you will use to evaluate the effectiveness of your Highly Capable program. Enter the timeframes for review and analysis. These data will inform your Form Package 250 End of Year report, and provide Program Evaluation evidence for Consolidated Program Review.

		Timeframe by Month(s) example September, December, April
Program Administration / Operations	Reviewed	Review and Analysis
Program Administration/Operation		
District Policy		
Program Expenditures	V	December, March, May and August
Compliance to WAC 392-170		
District Procedures	P	November
Goals for District Program	P	Spring Review
Academic Goals for HCP Students	P	Spring Review
Communications		
Variety of Services at Grade Levels	P	June
Continuum of Services		
Other: Name(s)		

C2. Evaluation WAC 392-170-030 | RCW 28A.185.050 | RCW 28A.150.220

Instructions

The evaluation of your HCP should return data that measure:

- 1. How well you HCP met its program goals
- 2. Academic achievement of your Highly Capable students
- 3. How well your HCP addressed the needs and capabilities of Highly Capable students

Select the **methods and activities you will use** to evaluate the effectiveness of your Highly Capable program. Enter the grade level, and timeframes for collection/administration and analysis. These data will inform your Form Package 250 End of Year report, and provide Program Evaluation evidence for Consolidated Program Review.

	Timeframe by Month(s) example September, December, April					
Evaluation Methods and Activities	Grades	Collect or Administer	Review			
Grades and Tests						
AP Tests	☐ Elementary					
711 16565	☐ Secondary					

Cambridge AICE Tests	☐ Elementary					
	☐ Secondary					
Classroom-based	Elementary	ongoin	g		ongoing)
Assessments	☐ Secondary					
District Assessments	☑ Elementary		assessments - and Spring		Winter Spring	and
	☑ Secondary					
IB Tests	☐ Elementary					
	☐ Secondary					
Performance Assessment	☐ Elementary					
T GITOTHIANCE / 155C555MCTIC	☐ Secondary					
Progress Reports	☐ Elementary					
. rog. coo rioperio	☐ Secondary					
Report Cards	☐ Elementary					
	Secondary	Spring				
State Assessments	Elementary	Spring			late Spi	ring
	☑ Secondary	Spring			late Spi	ing
Student Growth Percentiles (SGP)	☐ Elementary					
comparing academic peers	☐ Secondary					
Other: Name(s)	☐ Elementary					
· ,	☐ Secondary					
Qualitative Data						
Staff Anecdotal Observation			☑ Elementary	April		
			☐ Secondary			
Student Reflection			☐ Elementary			
			☐ Secondary			
Student Interviews			☐ Elementary			
		☐ Secondary				
Other: Name(s)			☐ Elementary			
`			☐ Secondary			
Surveys						
Administrator		☐ Elementary				

	☐ Secondary		
Parent	☐ Elementary		
raient	☐ Secondary		
Student	☐ Elementary		
Student	☐ Secondary		
Teacher	☐ Elementary		
reacties	☐ Secondary		
Other: Name(s)	☐ Elementary		
Other. Name(s)	☐ Secondary		
Other Data Sources			
Attendance		☐ Elementa	ary
Accordance		☐ Secondar	ту
Competition Performance and Outcomes for supplemental programs		☐ Elementa	ary
Destination Imagination, Future Problem Solvers, History Day, deba	ite, chess	☐ Secondar	ту
Program Participation		☐ Elementa	ary
1 Togram Tarticipation		☐ Secondar	ту
Other: Name(s)		☐ Elementa	ary
		☐ Secondar	n,

School Board Annual Approval of District Comprehensive Plan: iGrants 217 WAC 392-170-020 | 025 | 030

A. Estimate of Students Expected to Serve WAC 392-170-030

Instructions

Estimate the number of students your district expects to serve at each grade — across the district's total grade span.

K	1	2	3	4	5	6	7	8	9	10	11	12	Total
1	1	1	1	4	1	5	5	2	2	1	1	5	30

B. iGrants 217 Highly Capable Program Comprehensive Plan: School Board Annual Approval WAC 392-170-020 | 025

Instructions

This iGrants form package - 217 - is your district's Comprehensive plan.

- 1. Complete, print out all pages and take it to your school board for annual review and approval. Click **Print All**, to the right of Save.
- 2. Enter the date your school board approved this Comprehensive plan, iGrants 217. If it is not yet approved, please enter date when it will be on board agenda for approval.
- 3. Upload the board meeting minutes that document approval. Contact us to open this page when minutes are available.

Date of Annual Board Approval: 2/22/2021

Upload meeting minutes that show annual board approval of iGrants FP 217.

File names: do not use symbols or special characters.

Uploaded Files Uploaded By Uploaded At

Files have not been uploaded

Equitable Identification of Low-Income Students RCW 28A.185.020

Update as needed how you address equitable identification of low-income students as required by law RCW 28A.185.020.

1. Identify person(s) responsible for developing and implementing LEA equitable identification plan to address low-income students.

Heather Ireland, Middle School Principal/Director of Special Programs/Assessment

2. LEAs may find systemic barriers to identifying low-income students, such as: limited communication about referral process, testing outside school day, reliance on standardized testing only, no routine review of existing data, communication in English only, "cut off" scores on standardized tests, lack of information by school front office staff, and others.

OSPI suggests the following possible actions to reduce barriers to identifying low-income students: screen all students at certain grade level(s) to "screen in" students who may be overlooked, look for above-grade-level WaKIDS indicators, assess rapid growth over time with WaKIDS or ELPA21, test during school day in home school, review IEPs for students with disabilities for indicators of giftedness (twice exceptional), inform staff of gifted indicators and solicit referrals by staff, use alternative assessments for English learners, routinely review all relevant data for any new student, include referral information in enrollment packets, reach out to families by native language speaker.

Please update actions your LEA takes to prioritize equitable identification of lowincome students, and the LEA's process to implement during the 2021-22 identification cycle.

We plan to:

Make identification materials available in English and Spanish; Use assessment materials in Spanish; Communicate about program to parents in English and Spanish; Make staff aware of gifted indicators and solicit staff referrals, including from SPED team; Examine exceptional progress on ELPA21/WIDA

Criteria for Identification RCW 28A.300.770

Explain how you address criteria for identification as required by RCW 28A.300.770.

3. Update actions your LEA takes to address these criteria in your identification policy and procedures, and the LEA's process to implement during 2021-22 identification cycle.

LEAs must have identification procedures for Highly Capable programs that are clearly stated and implemented using the following criteria:

- a. Districts must use multiple objective criteria to identify students who are among the most Highly Capable. Multiple pathways for qualifications must be available and **no single** criterion may disqualify a student from identification.
- b. Highly Capable selection decisions must be based on consideration of criteria benchmarked on local norms, but local norms may not be used as a more restrictive

criterion than national norms.

- c. Subjective measures such as teacher recommendations or report card grades may not be used to screen out a student from assessment. These data points may be used alongside other criteria during selection to support identification, but may not be used to disqualify a student from being identified.
- d. To the extent practicable, screening and assessments must be given in the native language of the student. If native language screening and assessments are not available, a nonverbal screening and assessment must be used.
 - a. The criteria include: standardized assessments, report cards, the SIGS, identification forms that allow referrers to speak to qualities that are not measurable but that are typical of gifted students.
 - b. Consideration will be based on local norms provided they are not more restrictive than national norms.
 - c. Measures such as teacher recommendations and report card grades will be used alongside other measures in the identification process.
 - d. All materials that will be used are available in Spanish, other than the state assessment.
- 4. Briefly outline actions that were conducted in 2020-21 school year to identify students for Highly Capable services in light of disruption resulting from COVID-19.

Manson School District will conduct identification at the start of the 2021 school year and serve as soon as possible.